

Administrator, Research

The Department of Pediatrics at the University of Washington has an outstanding opportunity for an Administrator, Research (Payroll Title, Administrator-Program Operations) located in Seattle, WA. The position serves as the primary resource for department faculty and staff on grant and contract compliance, policies and procedures. The role requires extensive knowledge of regulations and procedures of various funding agencies, including but not limited to NIH, other government entities (i.e. CDC, Department of Defense), foundations, and the University of Washington.

As the second largest Department in the UW School of Medicine, Pediatrics has approximately 1,500 appointments, including approximately 525+ paid faculty members, 150 paid staff employees, 125 residents, 100 fellows and 650 volunteer/affiliate faculty and continues to grow each year. The Department is involved in teaching, research, and clinical care. The Department of Pediatrics has a close affiliation with Seattle Children's Hospital (SCH) and Seattle Children's Research Institute (SCRI). UW Pediatrics is a top ranked national pediatrics program and both UW Medical Center and SCH are high ranking regional and national hospitals.

The University of Washington is proud to be one of the nation's premier educational and research institutions. Our people are the most important asset in our pursuit of achieving excellence in education, research, and community service. Our staff enjoys outstanding benefits and professional growth opportunities, as well as an environment noted for diversity, community involvement, artistic pursuits, and the natural beauty of Seattle and the Pacific Northwest.

Check out Requisition 194557 at <http://www.washington.edu/admin/hr/jobs/>
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Learn more about the Department of Pediatrics at:
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