



# Association of Administrators in Academic Pediatrics

November  
2022

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## In Review

Heading into the holiday season, I like to take a few moments to pause for reflection. Challenges notwithstanding, this past year has been one of change and growth. While I remain cautiously optimistic, I am hopeful of what the coming year will bring given all that we have accomplished so far. The pandemic has not slowed us down - we have remained steadfast in bringing you our robust repertoire of programming, activities, and resources that we hope has served our membership well in helping us weather the COVID-related turbulence we've all been facing at our home institutions.

We were able to return to hosting last month's in-person **Regional/Fall Meeting in LA**; both virtual and in-person options were offered at the **Annual/Spring Meeting in Indy**; we continued with our popular **webinar series**, partnering with sponsors, board members and AMSPDC to deliver relevant content; led by AAAP Member Susan Kline of Duke University, we were able to conduct and share the results of the **cFTE Survey & Demonstration Project** that compiled data from 100 active institutions, 10,000 providers, and 34 specialties, nationwide; building on this tremendous work and through the collaborative efforts with AMSPDC, we published the **cFTE white paper** – a tool to help us better understand the correlation between faculty clinical work effort and cFTE and opportunities to establish a common language to further enhance our understanding.

For those of you that missed out on any of these the first time around, you can find all the materials on the [AAAP website](#). For access to the cFTE white paper, please contact Desiree Brown, Membership Director at [desireeb2@usf.edu](mailto:desireeb2@usf.edu). Thanks to all our dedicated sponsors, partners, members, and staff for their support and contribution!

Melody Altman  
President

## Salary Survey Deadline

A friendly reminder, the **DEADLINE FOR COMPLETED SURVEYS IS FRIDAY, NOVEMBER 18, 2022**. If you have any additional questions, please feel free to contact Mike Propst, Salary Survey Director at [mgpropst@stanford.edu](mailto:mgpropst@stanford.edu).

## Website

As we prepare to further enhance your [website](#) experience, we are asking for your valued feedback. Please take a moment to answer 2 quick questions, [here](#). For additional information, please reach out to Annamarie Beaulieu, Communications Director at [abeaulieu@connecticutchildrens.org](mailto:abeaulieu@connecticutchildrens.org).

There are two exciting opportunities for those of you interested in taking your membership to the next level, getting more engaged:

## Call For Nominations

### 2023 Open Board Positions

As we strive to further develop opportunities for members, we are piloting an open-nomination process for the following positions:

#### **Program Director-Elect      1-Year Term (2023 - 2024)**

*\*followed by a 1-year term as Program Director*

**RESPONSIBILITIES:** Work with Site Host to review possible hotels for annual meeting; secure hotel/contract for Fall Board meeting and annual meeting; participate on annual meeting planning committee; prepare marketing material for annual meeting | **SKILLS:** Excellent attention to detail, organizational skills, planning, and communication skills

#### **Secretary      2-Year Term (2023 - 2025)**

**RESPONSIBILITIES:** Attend Board calls and meetings; record, distribute and maintain minutes of all meetings; maintain document storage on AAAP Google Drive | **SKILLS:** Previous minute taking experience; ability to synthesize discussion while in a meeting

#### **Salary Survey Director      3-Year Term (2023 - 2026)**

**RESPONSIBILITIES:** Following existing methodology, produce annual salary survey and ensures accuracy; improve survey as needed by adding comparisons, cleaning data, and boosting participation; works closely with Membership Director and Treasurer to ensure active members receive the survey if they participated or pay for it as appropriate | **SKILLS:** Understanding of the salary data components, accuracy, communication with members and AMSPDC

#### **Treasurer      3-Year Term (2023 - 2026)**

**RESPONSIBILITIES:** Acts as liaison with designated accounting firm for biennial financial review; completes tax filing with the designated accounting firm; completes financial reporting as needed; facilitates budget development; manages bank account; review contracts | **SKILLS:** Either a professional accounting designation or taking courses to become one, or, practical accounting experience; competence with numbers; some federal tax knowledge; experience with QuickBooks and PayPal

Applications will be reviewed by the Nomination Committee and a slate will be presented for consideration and voted upon at the upcoming Annual "Spring" Meeting in March 2023. Per the By-Laws, additional nominations may be proposed at the time of discussion at the Annual Business Meeting.

If you have an interest in serving and/or nominating another AAAP member for any of these positions, see the attached nomination form. **DEADLINE FOR NOMINATIONS IS WEDNESDAY, NOVEMBER 30, 2022** and should be emailed to [mmccar2@emory.edu](mailto:mmccar2@emory.edu). Online applications are also available [here](#). For additional questions, please contact Liz McCarty, Chair of the 2023 AAAP Nominating Committee and Past-President at [mmccar2@emory.edu](mailto:mmccar2@emory.edu).

## Diversity, Equity & Inclusion

The last couple of years have highlighted a critical need for more deliberate, intentional, and proactive efforts to create more diverse, equitable, and inclusive institutional workforces. To aid us in this important and essential work, the **Diversity, Equity, and Inclusion (DEI) Committee** was formed. We are inviting members to serve on this committee. For more information, see the attached application form and charter. **DEADLINE FOR APPLICATIONS IS TUESDAY, NOVEMBER 15, 2022** and should be emailed to [eeallen@uw.edu](mailto:eeallen@uw.edu). Online applications are also available [here](#). For additional questions/information, please contact Erin E. Allen at [eeallen@uw.edu](mailto:eeallen@uw.edu).

## Membership Drive

It's almost that time of the year again for the annual membership drive. The **2023 Membership Drive** will begin in early December and run through to the end of January. To ensure you continue enjoying your AAAP member benefits, keep an eye out for more information over the coming weeks. Don't miss out on renewing!

**Membership Year:** February – January

**Member Benefits:** Share best practices in areas affecting academic pediatric specialties; network with colleagues from around the country; partner with physician leaders to promote and facilitate our shared mission; collaborate with colleagues and experts in pediatrics and academic administration; connect with members during educational conference and via the list-serve throughout the year; learn about how others are addressing challenges in our industry.

If you know of anyone interested in becoming a member, visit [www.aaapeds.org](http://www.aaapeds.org) or email Desiree Brown, Membership Director at [desireeb2@usf.edu](mailto:desireeb2@usf.edu).

